



Frontier Food & Market Vendor Rules & Regulations

The Frontier Market will be held at the Eaton County Fairgrounds, **rain or shine** (with **no** refunds for rain). In order to make the event enjoyable for the exhibitors and the spectators alike, the following rules will be **strictly enforced**. These rules have evolved from cooperation with the City of Charlotte Police Department, Department of Public Works, and the Charlotte Fire Department. Violations will result in expulsion from the show without a refund and will not be asked back to future shows.

Show Times:

Friday, 12:00 PM to 7:00 PM

(under grandstand spaces, open during rodeo)

Saturday, 10:00 AM to 7:00 PM

(under grandstand spaces, open during rodeo)

Sunday, 11:00 AM to 4:00 PM

Check in & Setup:

Check in is Friday from 8:00 am – 12:00 pm. Enter the fairgrounds and look for **Registration** between the grandstand and kardel hall. Anyone not heard from by noon Friday will lose their space **without a refund** unless prearranged.

There is a possibility that you may be able to check in and set up on Thursday evening, but arrangements will need to be made in advance, and we will not know for sure if this is a possibility until just before the event.

No electricity available for outside spaces except food vendors.

Cancellations:

In the event you need to cancel your application, a 50% refund will be given on or before July 31, 2023. **NO REFUNDS will be given after July 31, 2023.**

Tables & Chairs:

Any tables and chairs needed are to be provided by the vendor. The Frontier Market Committee will not be able to provide tables and chairs under any circumstances.

Security:

Charlotte Frontier Days (to include all Board Members) will **not** be responsible for vendor's wares or equipment at any time. There will be a non-uniformed security guard Friday and Saturday nights.

Sales Tax License:

The vendor is responsible to pay Michigan Sales Tax through a Michigan Sales Tax License or a temporary slip available from the Frontier Market Chairperson.

Type of Exhibitors:

This is a family festival and **Charlotte Frontier Days reserves the right to restrict the selling or displaying of any signs or items** believed to be not suitable for the festival.

- Traditional Flea Market items are permitted.
- Counterfeits of merchandise known as “knock offs” such as shirts, sunglasses, etc. **will not be permitted.**
- Vendors **will not be permitted** to sell any items stating the name “Charlotte Frontier Days” or displaying its logos.



➤ **SPECIAL NOTE:** *The Charlotte Frontier Days Frontier Market committee will not be responsible for the placement of vendors with duplicate merchandise. Every attempt will be made to space vendors apart if it is known that duplicate or similar merchandise is being sold. This sometimes is impossible, as some vendors do not list all the merchandise being sold on the application.*

Attn: Frontier Market
P.O. Box 68
Charlotte, MI 48813

Parking:

Parking for vendors and guests is provided in the baseball field to the north of the Grandstands. To get to this parking lot, enter off Cochran at Third Street and continue east into the parking lot. Parking next to a vendor space or in the parking spaces next to Kardel Hall is not permitted. Parking near your space is permitted on Friday morning for no more than 20 minutes for unloading and on Sunday afternoon for no more than 20 minutes for loading.

Check Out:

At the end of the festival, the vendor's area must be clean and litter free. All vendors must be off the grounds by 6:00 pm Sunday. If this is a problem, please contact the Frontier Market Chairperson.

Parking Directions:

From the **North**, take I-69 south to the second Charlotte exit (#60), M-50. Turn right or west on M-50 or Shepherd Street, turn left (south) at the first light, on Cochran. Then turn left on third street, follow until end which gets you in the parking lot.

From the **South**, take I-69 north to the first Charlotte Exit (#57), Cochran Road, and turn left. The fairgrounds will be about 2 miles on the right, continue to 3rd St., turn right and follow to the end which gets you in the parking lot.

Thanks, and let's all have a great weekend.

Email: cdfbordermarket@hotmail.com

****** If your check is returned for
NONSUFFICIENT FUNDS, there
will be a \$40.00 fee. ******

Housekeeping:

It is the **vendor's** responsibility to keep the area clean. **Smokers, please pick up cigarette butts!** At the end of the festival, the vendor's area must be clean and litter free. The vendor's areas will be checked and all waste including boxes, papers, etc. **MUST BE DISPOSED OF IN THE DUMPSTERS BEHIND KARDEL HALL** (not in trash boxes or barrels as these are for festival attendees). Vendors will not be allowed to return for the next year's festival if this is not followed. **This will be enforced!!!**

Pets:

Pets are not allowed. Exception will be given for Service animals. Proof of registered service pet is required.

Registration for the Festival:

In order to ensure the same space for **returning vendors**, please submit an application filled out completely, **with a check by March 30, 2023. Spaces will not be held until the full payment is received.** Spaces are filled on a first come, first served basis after March 30. Once a completed application and full payment is received, a confirmation will be sent by mail (if a stamped, self-addressed envelope is received with the application and payment) or to the email address provided on the application, if readable. The confirmation received ensures a reserved space at the Eaton County Fairgrounds.

All vendors will need to completely fill out an application and return it with a check or money order made payable to:

Charlotte Frontier Days

P.O. Box 68 • Charlotte, MI • 48813 • www.charlottefrontierdays.org