



Frontier Food & Market Vendor Rules & Regulations

The Frontier Market will be held at the Eaton County Fairgrounds, **rain or shine** (with **no** refunds for rain). In order to make the event enjoyable for the exhibitors and the spectators alike, the following rules will be **strictly enforced**. These rules have evolved from cooperation with the City of Charlotte Police Department, Department of Public Works, and the Charlotte Fire Department. Violations will result in expulsion from the show without a refund and refusal participation in future Festivals.

Show Times:

Friday, 12:00 PM to 7:00 PM **(Under grandstand open during rodeo until approximately 10:00 pm)**

Saturday, 10:00 AM to 7:00 PM **(Under grandstand open during rodeo until approximately 10:00 pm)**

Sunday, 11:00 AM to 4:00 PM

Check in & Setup:

Check in is Friday from 8:00 am – 12:00 pm. Enter the fairgrounds and look for **Registration** located on the west side of the grandstands. Anyone not heard from by noon Friday will lose their space **without a refund** unless pre-arranged.

There is a possibility that you may be able to check in and set up on Thursday evening, but arrangements will need to be made in advance, and we will not know for sure if this is a possibility until just before the event.

Cost:

___ Very limited Inside Kardel Hall (12X12)
\$80.00 per space on or before July 31, 2024.
\$100.00 after July 31, 2023. (includes electric)
Kardel Hall will be locked at 7:00 PM

Outside spaces:

___ 20X20 **\$105.00** on or before July 31, 2024.
\$125.00 after July 31, 2024.

___ 12 x12 **\$60.00** on or before July 31, 2024.
\$80.00 after July 31, 2024.

Cancellations:

In the event you need to cancel your application, a 50% refund will be given on or before July 31, 2024. **NO REFUNDS** will be given after July 31, 2024.

Vendor spaces do NOT allow for camping. Camping fees are \$20.00 additional per night in the campground area, located at the rear of the Fairgrounds. Be sure to fill out separate camping registration form.

Electricity: A one-time **\$20.00 electricity fee is required but electricity is limited to certain sites!** If electricity is needed, inform the Frontier Market Committee as soon as possible, as this may make a difference in placement. If electricity will be used, please bring plenty of extension cords. **EXTENSION CORDS IN WALKWAYS MUST HAVE RUGS OVER THEM (that you must provide).**

Tables & Chairs:

Any tables and chairs needed are to be provided by the vendor. The Frontier Market Committee will not be able to provide tables and chairs under any circumstances.

Security:

Charlotte Frontier Days (to include all Board Members) will **not** be responsible for vendor's wares or equipment at any time. There will be a non-uniformed security guard Friday and Saturday nights.

Sales Tax License:

The vendor is responsible to pay Michigan Sales Tax through a Michigan Sales Tax License or a temporary slip available from the Frontier Market Chairperson.

Type of Exhibitors:

This is a family festival and **Charlotte Frontier Days reserves the right to restrict the selling or displaying of any signs or items** believed to be not suitable for the festival.

- Traditional Flea Market items are permitted.
- Counterfeits of merchandise known as “knock offs” such as shirts, sunglasses, etc. **will not be permitted.**
- Vendors **will not be permitted** to sell any items stating the name “Charlotte Frontier Days” or displaying its logos.



- **Frontier Market vendors cannot sell concession type food or beverages. Baked goods, spices and produce will be permitted if Frontier Market chairperson has advanced notice.**

Charlotte Frontier Days
Attn: Frontier Market
P.O. Box 68
Charlotte, MI 48813

- ***SPECIAL NOTE: The Charlotte Frontier Days Frontier Market committee will not be responsible for the placement of vendors with duplicate merchandise. Every attempt will be made to space vendors apart if it is known that duplicate or similar merchandise is being sold. This sometimes is impossible, as some vendors do not list all the merchandise being sold on the application.***

Housekeeping:

It is **the vendor's** responsibility to keep the area clean. **Smokers, please pick up cigarette butts!** At the end of the festival, the vendor's area must be clean and litter free. The vendor's areas will be checked and all waste including boxes, papers, etc. **MUST BE DISPOSED OF IN THE DUMPSTERS BEHIND KARDEL HALL or the roll off beside the bathrooms,** (not in trash boxes or barrels as these are for festival attendees). Vendors will not be allowed to return for the next year's festival if this is not followed. **This will be enforced!!!**

Pets:

Pets are not allowed. Exception will be given for Service animals. Proof of registered service pet is required.

Registration for the Festival:

In order to ensure the same space for **returning vendors**, please submit an application filled out completely, **with a check by March 30, 2024. Spaces will not be held until the full payment is received.** Spaces are filled on a first come, first served basis after March 30. Once a completed application and full payment is received, a confirmation will be sent by mail (if a stamped, self-addressed envelope is received with the application and payment) or to the email address provided on the application, if readable. The confirmation received ensures a reserved space at the Eaton County Fairgrounds.

All vendors will need to completely fill out an application and return it with a check or money order made payable to:

Check Out:

At the end of the festival, the vendor's area must be clean and litter free. All vendors must be off the grounds by 6:00 pm Sunday. If this is a problem, please contact the Frontier Market Chairperson.

Directions:

From the **North**, take I-69 south to the second Charlotte exit (#60), M-50. Turn right or west on M-50 or Shepherd Street, then turn left (south) at Pleasant St. go until it stops. Turn right into grassy parking lot (3rd st) The fairgrounds will be on other side of chain link fence.

From the **South**, take I-69 north to the second Charlotte Exit (#60), Turn left or west on M50 or Shepherd Street, then turn left (south) at Pleasant St. go until it stops. Turn right into grassy parking lot (3rd st) The fairgrounds will be on other side of chain link fence.

Parking:

Parking next to a vendor space or in the parking spaces next to Kardel Hall is not permitted.

Thanks, and let's all have a great weekend.

Email: cfdfrontiermarket@hotmail.com

****** If your check is returned for NON SUFFICIENT FUNDS, there will be a \$40.00 fee. ******

Charlotte Frontier Days does not take electronic payments. DO NOT pay anyone requesting electronic payment stating they are from CFD.